

# HOW TO SCHEDULE A TRIP WITH MATP

- TRANSPORTATION MAY BE SCHEDULED AS FAR IN ADVANCE AS YOU WANT. TRANSPORTATION WILL NOT BE PROVIDED ON SUNDAYS AND DESIGNATED HOLIDAYS: NEW YEARS DAY, INDEPENDENCE DAY, THANKSGIVING AND CHRISTMAS.
- ALL TRIPS MUST BE SCHEDULED THROUGH THE FULTON COUNTY FAMILY PARTNERSHIP OFFICE
  - **LOCAL TRIPS (INCLUDING FULTON, FRANKLIN, BEDFORD, HUNTINGDON AND WASHINGTON Co. MD)** MUST BE SCHEDULED NO LATER THAN 2:00 P.M. AT LEAST **2 BUSINESS DAYS** PRIOR TO THE MEDICAL APPOINTMENT
    - **SATURDAY TRIPS** ARE AVAILABLE ON A LIMITED BASIS. APPOINTMENTS MUST BE SCHEDULED BETWEEN 9:00AM AND NOON.
  - **DISTANCE TRIPS (INCLUDING ADAMS COUNTY (GETTYSBURG), CAMBRIA COUNTY (JOHNSTOWN), CLEARFIELD COUNTY (DUBOIS), CUMBERLAND COUNTY (CAMP HILL CARLISLE), DAUPHIN COUNTY (HARRISBURG, HERSHEY), BLAIR COUNTY (ALTOONA, HOLLIDAYSBURG, DUNCANVILLE), SOMERSET COUNTY (SOMERSET), MIFFLIN COUNTY (LEWISTOWN), CENTRE COUNTY ( STATE COLLEGE), ALLEGHENY COUNTY (PITTSBURGH ONLY)** MUST BE SCHEDULED NO LATER THAN 2:00 P.M. AT LEAST 5 BUSINESS DAYS PRIOR TO THE MEDICAL APPOINTMENT
  - PLEASE REVIEW THE ATTACHED MAP FOR ADDITIONAL INFORMATION ON LOCAL AND DISTANCE TRIPS
  - IF YOU DO NOT KNOW WHAT COUNTY YOUR MEDICAL APPOINTMENT IS IN, PLEASE CONTACT OUR OFFICE TO DETERMINE IF TRANSPORTATION IS AVAILABLE.
- IF YOU CANNOT MAKE YOUR APPOINTMENT FOR THE DAYS AND TIMES SHOWN ABOVE, OR IF YOUR MEDICAL PROVIDER HAS SCHEDULED YOUR APPOINTMENT AND IT IS OUTSIDE THE DESIGNATED, TIME FRAME OR SERVICE AREA PLEASE CALL THE COUNTY MATP OFFICE AT 717- 485-6767 EXTENSION 2. WE MAY BE ABLE TO GIVE YOU TRANSPORTATION, PROVIDED WE ARE ABLE TO CONTACT YOUR MEDICAL PROVIDER TO CONFIRM IT'S NECESSITY.
- IF YOUR PROVIDER IS OUTSIDE OF THE SERVICE AREA, YOU MAY STILL UTILIZE MILEAGE REIMBURSEMENT WHICH IS AVAILABLE AT \$.12 PER MILE. EXCEPTIONAL TRANSPORTATION MAY BE REFERRED TO THE FULTON COUNTY ASSISTANCE OFFICE.

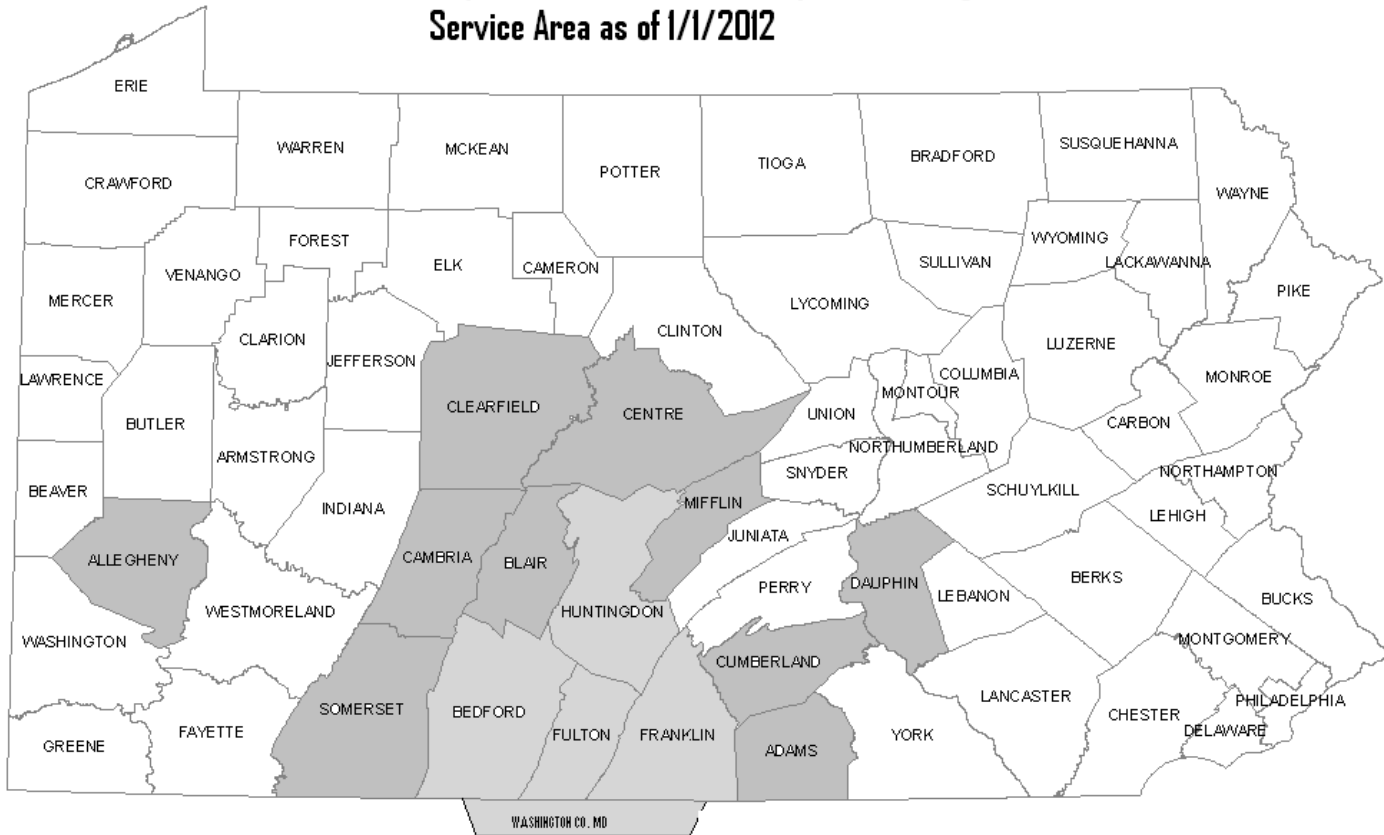
***You must be ready 15 minutes before to 15 minutes after your scheduled pickup time. For example, if you were given a pickup time of 8:00 a.m., you are required to be ready at 7:45 a.m. and may be required to wait until 8:15 a.m. for the driver to arrive; however, the driver is only required to wait for you for 5 minutes once they arrive for pickup.***

**CLOSEST PROVIDER** - You are encouraged to use the closest medical provider, who offers the services you need. If your provider is outside of our transportation service area, you are encouraged to look for a closer provider. If you can not change providers, mileage reimbursement is available to you at \$.12 per mile.

Laboratory and Diagnostic services (x-ray, CT, MRI etc.) are available locally. You can have those services completed here even if the provider ordering the services is out of the county. For a full listing of services available at the Fulton County Medical Center please call our office or go to [www.fcmcpa.org](http://www.fcmcpa.org)

**IF YOU HAVE ANY QUESTIONS REGARDING THIS INFORMATION, PLEASE CALL THE COUNTY MATP OFFICE AT 717-485-6767 OPTION 2 OR 1-888-329-2376.**

### Fulton County Medical Assistance Transportation Program Service Area as of 1/1/2012



- Local Trips - 2 business days notice
- Distance Trips - 5 business days notice
- No transportation available

Please note Washington Co. MD is not accurately represented

**Local Trips - requiring 2 business days notice.**

- **Fulton County**
- **Franklin County**
- **Bedford County**
- **Huntingdon Co.**
- **Washington Co. MD**  
Hancock  
Hagerstown

**Distance Trips, requiring 5 business days notice**

- **Dauphin County, Cumberland County.**  
*(Tues. Wed Thurs only appointments times between 10am and 2pm)*  
Harrisburg, Hershey, Camp Hill, Carlisle
- **Adams County**  
Gettysburg
- **Cambria County**  
Johnstown
- **Clearfield County**  
Dubois
- **Blair County**  
Altoona  
Duncansville
- **Somerset County**  
Somerset
- **Mifflin County**  
Lewistown
- **Centre County**  
State College
- **Allegheny County**  
Pittsburgh

**Transportation will not be available on the following holidays:  
New Years Day, Independence Day, Thanksgiving Day, Christmas Day**

***Please note that calling the business office on a Friday for a Monday trip is NOT considered 2 days notice.***